



NYTD

National Youth in Transition Database

NYTD Update Training
Christy Tate, MSW, LCSW
FC and TY Program Manager
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NYTD Background

- Public Law 106-169
 - Established John H. Chafee Foster Care Independence Program
 - Provides States with flexible funding to carry out programs that assist youth transitioning from foster care to self-sufficiency
 - Requires the Administration for Children and Families (ACF) to develop a data collection system to track IL services States provide to youth and develop outcome measures that may be used to assess States' performance in operating their independent living programs



What is NYTD

- ACF published final rule on February 26, 2008
 - Rule establishes NYTD
 - NYTD=data collection system designed by ACF to meet compliance with PL 106-169
- NYTD requires states to engage in two data collection activities
 - 1- State must collect information on each youth who receives IL services paid for or provided by the State and transmit this information to ACF biannually.
 - 2- State must collect demographic and outcome information on certain youth in foster care whom the State will **follow over time** to collect additional outcome information.



Why is it important?

- PL 106-169 requires ACF to impose a penalty of between **1% and 5%** of the State's annual allotment on any State that fails to comply with the reporting requirements.
 - Penalties assessed biannually
 - 2.5% max per reporting period
 - Penalties assessed on
 - required participation rates
 - accuracy of data



What does this mean for LA?

- Survey all of our youth ages 14-23 every six months beginning October 1, 2010
 - DCFS case manager to survey youth in Foster Care
 - DCFS case manager to survey youth in YAP
 - Independent Living Providers to survey youth no longer involved with DCFS or OJJ during the reporting period in question.
 - Can include youth who were adopted or in guardianship relationship at age 16 or older.
 - OJJ case manager to survey youth receiving services from OJJ and not in foster care under DCFS.
- Collect data/surveys twice a year, during each reporting period.
 - October 1st -March 31st
 - April 1st -September 30th



Field Specific Process to Follow

1. First identify the child and which survey to complete
2. Second give the youth the flyer and discuss NYTD, as per the flyer
3. Third, conduct the survey, paper or mobile (preferably mobile)
4. Fourth, submit the survey on the internet

*** For DCFS each region has a Regional NYTD Contact that will keep track of the regions NYTD survey completion

DCFS CHANGE in responsibility of survey completion:
Regions are responsible for surveys of youth whose case is assigned to a worker in that region.

*** State Contact: Christy Tate, FC and TY Program Manager,
State Office, serving as LA NYTD Liaison
– 225-342-4447 or Christy.Tate@La.Gov



Populations

- Groups/Populations
 - 3 Populations
 - Served Population
 - Baseline Population
 - Follow-up Population
- Population is determined by the FFY and the reporting period within that FFY.....can change for the youth within the same FFY depending on reporting period in question. (Reference FFY Breakdown Slides)



Served Population

- **The served population consists of any child receiving at least one independent living service paid for or provided by the State agency within the given reporting period. Age and foster care status do not apply.**
 - NYTD recognized independent living service is: Details for qualifications of each service can be found in survey.
 - Independent living needs assessment
 - Academic support
 - Post-secondary educational support
 - Career preparation
 - Employment programs or vocational training
 - Budget and financial management
 - Housing education and home management training
 - Health education and risk prevention
 - Family support/healthy marriage education
 - Mentoring
 - Supervised independent living
 - Room and board financial assistance
 - Education financial assistance
 - Other financial assistance.



Served Population Cont.

- Due to service provision this population will include youth ages 14 to 23 for the State of Louisiana.
 - Youth ages 21-23 needing a survey will be handled by our IL contract providers or DCFS State Office staff once identified.
- These IL services had to have been paid for or provided by the agency regardless of the manner in which it is delivered (e.g., inclusive of services provided through a foster parent, relative caregiver, contracted service provider, other public agency, in some instances case manager, etc.)



DCFS Served Population

- Consists of all DCFS youth in FC status ages 14-17 and all DCFS youth in YAP status ages 18-21.
 - This excludes baseline population youth for **ONLY** the reporting period that they qualify as baseline.
 - All YAP children will have a served survey.
- Examine caseloads and identify youth in October and April of each year.
 - Once youth have been identified please complete survey during next home visit.
 - As new youth come into care that meet age criteria or age into the population every month following October and April during the reporting periods, complete surveys during next home visits.



Baseline Population

- **The baseline population consists of some 17 year olds in foster care during a federal fiscal year in which baseline surveys are due, regardless of whether the youth receives any services.**
 - The youth must have been in foster care on or within 45 days following his or her 17th birthday during the specified reporting year. Youth only gets baseline surveys during the reporting period that their 17th birthday falls.
- Surveys must be collected between October 1st and March 31st and then April 1st and September 30th
 - FFY 2010-2011, 2013-2014, and 2016-2017



Baseline Population Breakdown

- 17 years old
 - Birthday between October 1, 2010 and September 30, 2011
 - In foster care for any amount of time on or within 45 days after their 17th birthday
 - Information must be collected on or within 45 days after 17th birthday (cannot be prior to birthday and must be before end of 45 days after 17th birthday)
 - Repeat FFY 2013-2014 and FFY 2016-2017
 - If identified Baseline youth exits care before 17th birthday is reached, served survey must be done upon exit.



Baseline Population Examples

- The 2010-2011 baseline population date of birth is on or between: 10/1/1993 and 9/30/1994.
- Baseline youth get two surveys a year, one baseline during the reporting period in which their 17th birthday falls and one served during the reporting period in which their 17th birthday does not fall.
 - **Reporting period breakdown example:**
 - RP: April 1, 2011-September 30, 2011, to have a baseline survey completed, the youth's date of birth had to be on or between: 4/1/1994 and 9/30/1994. These children get a baseline survey during the April to September reporting period on or within 45 days after their birthday, not before birthday. All other children and all other dates of birth (even if it falls within "baseline year DOB") get a served survey for the April-September reporting period.



Follow-Up Population

- The follow-up population is a subgroup of each baseline population, who are surveyed again at age 19 and again at age 21.
 - All will be notified of who these youth are once sample is pulled.
 - The task at hand....
 - keeping up with our youth



Cautions in Populations

- Only complete the survey for the group the youth falls into during the six month reporting period at hand.
- During years when a baseline population or follow-up population survey is not required, the youth that would have fallen into these ages (17, 19, 21), or would have been considered baseline or follow-up youth, should still be surveyed but with the served population survey



TIPS to Determine Population

- DCFS and OJJ have made a list of all DCFS and OJJ youth needing surveys and will continue to have updated lists available.
 - DCFS lists are on the dashboard (Webfocus)
- IL contract providers will only be responsible for conducting Served Surveys and will be notified if ever needed to conduct a follow-up survey



Internet Site / Survey Submission

- Surveys and additional information and forms found on the internet site:
 - www.dcfs.louisiana.gov/youthlink
 - or
 - www.dcfs.louisiana.gov
 - Go to “Child Welfare” on left, then “Youth Link”



Internet Site / Survey Submission Cont.

Available on internet site:

- Powerpoint, Quick Reference Sheet (Cheat Sheet), Flyers, State Contact Information, Resources for Youth

- DCFS and OJJ served and baseline surveys
 - » **DCFS workers and IL contract providers use surveys, served and baseline, titled: DCFS and All Non-OJJ**
 - » **OJJ workers use surveys, served and baseline, titled: OJJ Survey**



Flyer

- Information that must be given to youth at time of survey
 - There is a flyer for youth, depending on which population/group they fall into. It must be given to and discussed with youth before survey is administered.
 - **Make it sound interesting. We have to get youth to want to complete survey and keep up with. Find a way to make them have ownership of this.**
 - The flyer is for the youth to keep
 - There is an additional caregiver flyer that may be given to the caregivers for information.



Surveys

- **Surveys must be submitted over the internet at www.dcfs.louisiana.gov/youthlink.**
- To submit survey one must complete survey through every page, following instructions, and click submit at the end.
 - DO NOT submit survey more than once unless asked to by Regional NYTD Contact.
- Surveys must be completed with the child and case manager together. If this is not possible, reference trouble-shooting slide in powerpoint.
 - If you are able to complete survey on internet with youth by way of mobile laptop, etc., show them how to get to the website and where to find the survey and items. Assist them in navigating the website for resources, etc.



Trouble-Shooting

- Youth who refuse to participate or that we cannot find...
 - If in **Served Population**: Survey must still be complete
 - gather information from any resources, case record, TIPS, etc. to complete survey and submit it
 - If in **Baseline Population**: Survey must be complete up to ? 34 regardless of participation (same process as above)
 - at ? 34 it gives choices of:
Youth Declined, Parent Declined, Youth Incapacitated, Youth Incarcerated, Runaway/Missing, Unable to Locate/Invite, Death, Not in Sample
- Pick a reason you cannot complete 35-58 and submit



DCFS Tools to Help

- DCFS Regional NYTD contacts will be responsible for knowing every child needing surveys in their region and ensuring surveys are completed and submitted via the internet on time
- DCFS NYTD Liaison, Christy Tate, will check with Regional NYTD Contacts monthly to discuss survey completion and identify needs/ offer assistance / track statewide completion



DCFS Tools to Help Cont.

- DCFS Tools to help us keep track
- Webfocus/Dashboard Reports
 - Accessible to anyone in the agency (DCFS) and can be pulled at any time.
 - Reports are on the dashboard (Webfocus) to detail which youth must have surveys completed per reporting period and which survey (served or baseline) they need for that reporting period.
 - Reports under Foster Care Tab
 - NYTD Baseline Population
 - NYTD Served Population
 - » Follow instructions after clicking on report



Timelines for Conducting Surveys

- When to conduct surveys
 - Served Population
 - Start conducting these surveys on October 1st and then again on April 1st of each year for every child in the population. As new children come in, conduct survey within 30 days of entry into care or into population.
 - Baseline Population
 - Only collect during FFY 2010-2011, 2013-2014, and 2016-2017
 - Only complete on youth during reporting period 17th birthday falls
 - Once youth has 17th birthday, complete survey within same month of birthday...deadline to complete is within 45 days after 17th birthday.
- Submit survey on-line upon collection



Survey Requirements by FFY

- Each FFY (Federal Fiscal Year, October 1-September 30) requires different surveys be collected.
- There are different surveys required for the three different populations depending on the reporting period during the FFY year.
- FFY Breakdown Slides to follow give list of which surveys are required for which year.



FFY Breakdown

- FFY 2010-2011 (Oct. 1, 2010 – Sept. 30, 2011)
- Conduct Survey On
 - Served Population
 - Exclude all youth that fall into the baseline group for only the reporting period in which they have their 17th birthday.
 - Baseline Population 1
- FFY 2011-2012 (Oct. 1, 2011 – Sept. 30, 2012)
- Conduct Survey On
 - Served Population Only
 - This year all youth fall into served population since there are no baseline or follow-up populations



FFY Breakdown Cont.

- FFY 2012-2013 (Oct. 1, 2012 – Sept. 30, 2013)
- Conduct Survey On
 - Served Population
 - Exclude any youth that fall into the follow-up population for only the reporting period in which they have their 19th birthday.
 - Follow-Up Population 1, 19 year olds
 - This will be the sample from the Baseline Population from FFY 2010-2011, all will be notified who it includes
- FFY 2013-2014 (Oct. 1, 2013 – Sept. 30, 2014)
- Conduct Survey On
 - Served Population
 - Exclude any youth that fall into the baseline group for only the reporting period in which they have their 17th birthday.
 - Baseline Population 2



FFY Breakdown Cont.

- FFY 2014-2015 (Oct. 1, 2014 – Sept. 30, 2015)
- Conduct Survey On
 - Served Population
 - Exclude any youth that fall into the follow-up group for only the reporting period in which they have their 21st birthday.
 - Follow-Up Population 1, 21 years old
 - This will be the sample from the Baseline Population from FFY 2010-2011, all will be notified who it includes

- FFY 2015-2016 (Oct. 1, 2015 – Sept. 30, 2016)
- Conduct Survey On
 - Served Population
 - Exclude any youth that fall into the follow-up group for only the reporting period in which they have their 19th birthday.
 - Follow-Up Population 2, 19 years old
 - This will be the sample from the Baseline Population from FFY 2013-2014, all will be notified who it includes



FFY Breakdown Cont.

- FFY 2016-2017 (Oct. 1, 2016 – Sept. 30, 2017)
- Conduct Survey On
 - Served Population
 - Exclude any youth that fall into the baseline group for only the reporting period in which they have their 17th birthday.
 - Baseline Population 3
- FFY 2017-2018 (Oct. 1, 2017 – Sept. 30, 2018)
- Conduct Survey On
 - Served Population
 - Exclude any youth that fall into the follow-up group for only the reporting period in which they have their 21st birthday.
 - Follow-Up Population 2, 21 years old
 - This will be the sample from the Baseline Population from FFY 2013-2014, all will be notified who it includes.



TIPS for IL providers

- On October 1 and April 1 every year examine youth served and determine which youth needs to be surveyed and submit survey via the internet.
- IL contract providers only conduct surveys on youth that do not currently have a case open with DCFS or OJJ, foster care, YAP, probation. (DCFS and OJJ will conduct the surveys on the children served by their agency)
- As new youth come into program, assess the need to survey them, conduct survey and submit if necessary



Tasks to Ensure Success

- Collect all data/surveys necessary to meet federal requirements
- Ensure we complete and submit the correct on-line survey
- Ensure we conduct the right survey for each child
 - Making sure they are in the right survey group for the specific FFY at hand
- Keeping up with our youth beyond foster care



Current Projects

- Developing a new database for NYTD
- Exploring more ways to keep up with our youth and keep them interested in keeping up with us so that we can complete follow-up surveys
 - Baseline Reunion Events, June 2011, for our 17 year olds.
 - One in North LA and one in South LA



Questions

- Questions or Assistance
 - Christy Tate, FC and TY Program Manager, State Office, serving as LA NYTD Liaison
 - 225-342-5676 or Christy.Tate@La.Gov
 - Please do not hesitate to contact with any questions so we can ensure accurate implementation